

Report to Cabinet

17 March 2021

Subject:	Award, Supply and Installation of Domestic Lifts 2021-2024
Cabinet Member:	Cllr Farut Shaeen Cabinet member for Living Healthy Lives
Director:	Director of Adult Social Care Katharine Willmette
Key Decision:	Yes
Contact Officer:	Mental Health and Vulnerable Adults Commissioning Manager Hannah Soetendal

1 Recommendations

- 1.1 That the Director of Adult Social Care in consultation with the Cabinet Member for Living Healthy Lives, be authorised to award a contract for the supply and installation of Domestic Lifts 2021-2023, for a period of two years with the option to extend for a further year, following the conclusion of the current procurement exercise.
- 1.2 To authorise the Director – Law and Governance and Monitoring Officer to enter into any legal agreements to enable the course of action referred to in 1.1 above to proceed.


2 Reasons for Recommendations

- 2.1 The current contract framework is due to end on the 31 May 2021.



2.2 Due to the relatively short timeline now available to conduct this tender exercise, it is necessary to request delegated Director authority to award this contract upon completion of tender evaluation at the end of March 2021. This will ensure that mandatory standstill requirements are observed and sufficient time is available to comply with any potential TUPE requirements. Furthermore, it will allow for an appropriate mobilisation period to be implemented.

3 How does this deliver objectives of the Corporate Plan?

	<p>Quality homes in thriving neighbourhoods:</p> <p>Adapting existing houses to meet the needs of residents allows them to remain living independently for longer. The objectives of the corporate plan have been considered in the formulation of the specifications for this framework.</p> <p>The renewal of this framework will enable the Council to maintain delivery of good quality residential housing and quality of life to residents with mobility and disability issues.</p>
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4 Context and Key Issues

4.1 The Council is seeking to appoint one contractor to each of four lots for the supply and installation of lifts to domestic premises for residents who have been awarded Disabled Facilities Grants;

- Lot 1 – straight and curved stair lifts
- Lot 2 – vertical through floor lifts
- Lot 3 – external step lifts
- Lot 4 – ceiling track hoists

4.2 The current contract ends on the 31 May 2021 and includes the 4 lots as described above.



4.2 The opportunity to tender for this framework was advertised on the 12 February 2021 and is being led by the Corporate Procurement Team.

4.3 The anticipated value of this framework will be circa £1,725,000 which will be divided over a period of three years. The contract will be for two years initially with an opportunity to extend for a further year should performance of the contract remains to a satisfactory standard. If the third year is enacted a report will be taken to the Directorate Management Team (DMT) for Adult Social Care for approval in line with current procurement requirements.

4.4 The anticipated value of the framework for all lots will be circa £575,000.00 per annum for a period from 1 June 2021.

4.5 The framework is funded through the approved Council's Housing Revenue Budget and Better Care funded budgets via the award of Disabled Facilities Grants to residents.

4.6 The framework is necessary to ensure the council can continue to deliver grant aided adaptations on behalf eligible residents.

4.7 The project was sent out to competition on the basis of a selection criteria set at 60% for price and 40% for quality.

4.8 Tenders were advertised via the Council's in-tend system and open to all companies to apply on 12 February 2021.

5 Alternative Options

No alternate options have been considered as the existing contract is required under the Housing Grants, Construction and Regeneration Act 1996.

The most economically advantageous solution is to conduct a tender process in compliance with the Public Contracts Regulations 2015.



6 Implications:

Resources:	The estimated annual £575,000.00 spend for the supply and installation of domestic lifts is generated through the council's mandatory duty to approve applications for Disabled Facilities Grants. The grant awards are included within approved Housing Revenue budgets and Better Care Fund budgets.
Legal and Governance:	<p>The Council's Procurement and Contract Procedure Rules have been rigidly applied to this tender. Following approval, all contracts will be awarded in accordance with the council's Procurement and Contract Procedure Rules and the Public Contracts Regulations 2015.</p> <p>The sharing of any relevant data for the delivery of this contract will follow the General Data Protection Regulations.</p>
Risk:	The corporate risk management strategy has been complied with to identify and assess the risks associated with the decisions being sought. This has concluded that there are no significant risks to report. Where risks have been identified, suitable measures are / will be in place to ensure that risks are mitigated to an acceptable level.
Equality:	An Equality Impact Assessment was not undertaken as this is a renewal of an existing contractual arrangement. The contract will be monitored to ensure compliance.
Health and Wellbeing:	There are no crime and disorder issues relating to the consideration of this report.
Social Value	Social Value commitments have been built into the tender evaluation criteria to ensure the successful contractor(s) complies with nationally recognised standards and contributes to the Council's Vision 2030 ambitions.



7. Appendices

None.

8. Background Papers

None.

